



CITY OF THROCKMORTON

HOTEL OCCUPANCY TAX RETURN

TAX REMITTANCE INFORMATION

Every person providing transient lodging remuneration must collect a tax of six percent (6%) on the rent paid, unless the lodger qualifies for an allowable term or personal status exemption. All allowable term and personal status exemptions for the local Hotel Occupancy Tax are presented on the second page of this form. The Hotel Occupancy tax is due and payable to the City monthly, on or before the 20th day of the month next succeeding the monthly period in which the tax was collected. For timely payment, a discount in the amount of one percent (1%) of the Tax may be deducted. For failure to pay by the due date, the lodging provider is subject to paying a penalty on the Tax due as outlined below. Penalties will be assessed based on the date of receipt (for hand-delivered payments) or postmark (for mailed payments). This return is subject to audit.

LODGING ESTABLISHMENT INFORMATION:

Names: _____

Number of Rooms: _____ Occupancy Rate: _____ Reporting Period: _____ (Month, Year)

- | | |
|--|----------|
| 1. Gross rent paid for lodging | \$ _____ |
| 2. Exempt rent | \$ _____ |
| A. Term exempt | \$ _____ |
| B. Personal status exempt | \$ _____ |
| 3. Total exempt rent (add lines 2a and 2b) | \$ _____ |
| 4. Net taxable rent (Subtract Line 2 from Line 1) | \$ _____ |
| 5. Gross tax due (6% of Line 3) | \$ _____ |
| 6. Collection fee deduction (5% of Line 4 if received by due date) | \$ _____ |
| 7. Late payment penalty and/or interest | \$ _____ |

TOTAL AMOUNT DUE TO THE CITY OF THROCKMORTON \$ _____

I declare under penalties prescribed that the information contained in this document is true and correct to the best of my knowledge.

Printed Name & Title: _____

Signature: _____ Date: _____

Submit form with payment to: City of Throckmorton, 116 North Minter, P. O. Box 640, Throckmorton, Texas 76483. Retain a copy for your records. For further information on the City of Throckmorton's Hotel Occupancy Tax, please visit www.throckmorton.tx.us; and select the H.O.T. tab or contact the City Secretary 940-849-4411.